

## Order Form

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Name  
*(Person or Business Making Donation)*

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Address

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City State Zip

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Phone

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Email

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Proposed Memorial Location

Please Check Memorial Phrase

- In Memory Of  
 In Honor Of  
 Dedicated To

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Name of Honoree

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Date Being Memorialized

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Special Request (Must be Approved)

Town of Surf City  
Parks and Recreation Department  
201 Community Center Drive  
Surf City, NC 28445

## Cost Details

### 6' Gray/Black 100% Recycled Plastic Bench

\*\$900 with Personalized Plaque

*\*Bench prices are subject to change.  
Please contact a staff member to confirm  
updated pricing.*



Sample Plate  
In Memory Of  
**JOHN SMITH**  
July 1, 2001  
By Smith Family



## Town of Surf City Parks and Recreation

### Memorial Bench Program

[www.surfcityparksandrec.com](http://www.surfcityparksandrec.com)



## Memorial Bench Program

Memorial benches have become an increasingly popular way to remember and pay tribute to a loved one. Our community includes people of all ages that utilize our facilities. They will all enjoy and respect the contribution you have made to provide a wonderful asset to the community.

The Memorial Bench Program will allow an individual to place a memorial bench in a designated area (e.g. park and open space) within the Town of Surf City. The bench may be a new addition or replacement of an existing bench. Once installed, the family of the honoree will be sent a card acknowledging their family member has been memorialized or honored through this program.

These benches are made of recycled plastic that is durable. The bench is subjected to weathering therefore it is guaranteed for 10 years. After 10 years, or when deemed necessary for replacement, the family of the honoree will have the opportunity to replace the bench by contributing another donation in the honor of the honoree.

Honor a loved one today, all while helping to improve the beauty of our wonderful community.

## How it Works

- ◆ The applicant submits a completed application.
- ◆ Location and plaque final approval will be made by Parks and Recreation Director.



- ◆ Upon approval, the applicant will remit the donation made payable to the Town of Surf City.
- ◆ After the donation is received, the bench will be ordered and an estimated time of delivery and installation will be provided.
- ◆ Town of Surf City is responsible for the installation, which occurs beginning October 1 until March 31. Unless approved otherwise.
- ◆ Once the bench is installed we will communicate to the contact person to confirm the Memorial Bench was installed. A card will be sent to honoree or honoree's family acknowledging the donation.



## Memorial Terms

**Plaque:** The program is designed to pay tribute to a living or deceased person and is not intended for advertising. A business may be mentioned as the donor. However, businesses that conflict with the departments' mission may be denied.

**10 Year Guarantee:** The life of the bench will vary based upon location, exposure to the elements and level of use. However, they are guaranteed for 10 years. The department will make their best effort to notify the donor that the term of the agreement is up for renewal. The original donor has the opportunity to renew the agreement by submitting an additional donation.

**Term Agreement:** If the agreement is not renewed prior to the expiration of the term, staff may remove the plaque and the bench location will once again be available for a new Memorial Bench agreement.

**Memorial Benches:** The benches remain the property of the Town of Surf City.

**Location:** Major park renovations may alter the exact location of the bench during its term. However, the bench will remain within the original park site until the end of the Memorial Bench Program term.